



## Spartan Chemical Company, Inc.

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### Training Information

**Market Segment:**

Building Service Contractors, Education, Food Processing\_Agricultural, General Manufacturing, Government, Healthcare, Lodging\_Hospitality, Other, Retail

**Title:**

#### HOW TO CLEAN VENETIAN BLINDS

Check If Applicable:  Rx Procedure  None  
 Cleancheck Procedure

**Tools & Materials Needed:**

- A. Clean cloths
- B. Vacuum cleaner
- C. Soft bristle brush
- D. Two clean buckets
- E. Gloves and goggles

**Products:**

- 1. Cleaner disinfectant

**Procedures:**

- I. Purpose of Cleaning Venetian Blinds
  - A. Remove dust and dirt from vanes of venetian blinds where bacteria can multiply.
- II. Weekly Procedure for Cleaning Venetian Blinds
  - A. Adjust the blind to expose the flat surface.
  - B. Vacuum entire exposed surface from top to bottom using a left to right motion as you clean.
  - C. Reverse the flat surface of the blinds and repeat the procedure.
  - D. Return the venetian blinds to original position.
- III. Monthly Procedure for Cleaning Venetian Blinds
  - A. Put on gloves and goggles.
  - B. Using a clean cloth and cleaner disinfectant in a bucket, clean the blinds from top to bottom, working in a left to right motion as you clean.
  - C. Rinse cloth frequently in clear water.
  - D. Dry the surface of the blind with another clean cloth.
  - E. Reverse blinds and repeat procedure.

F. If possible to remove blinds from window, an alternate procedure is recommended.

1. Remove blinds.
2. Soak in cleaner disinfectant.
3. Agitate with a soft bristle brush.
4. Rinse with clear water.
5. Dry and rehang.